



**Govt. of India**  
**Ministry of Agriculture and Farmers Welfare**  
**Extension Education Institute**  
**(Western Region)**  
**Anand Agricultural University Campus**  
**ANAND - 388110 (Gujarat)**

**Dr. B. D. Patel Ph.D**  
**Course Director**

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No. AAU/EEI/On Campus/BDP/ By-Email /2018

9 July 2018

To,

**Sub:** Workshop on “**ICT Applications and Use of M-Kisan Portals In Agriculture & Allied Fields**” from **16-07-18 to 21-07-18 (One week)** at **EEI, Anand (Gujarat)**

Sir,

The Extension Education Institute, Anand caters the extension training needs of the Line Depts./SAUs/ICAR/, etc. in the State of Gujarat, Rajasthan, Maharashtra, Chhattisgarh, Madhya Pradesh, Goa, UTs of DNH, Diu and Daman. In connection to aforesaid subject, I would like to inform you that as approved by Govt. of India, New Delhi, the workshop on “**ICT Applications and Use of M-Kisan Portals In Agriculture & Allied Fields**” is scheduled to be organized at **Extension Education Institute (EEI), Anand during 16-07-18 to 21-07-18 (One week).**

The training will be imparted with due incorporation of practical aspects. I request you to avail the benefit of these trainings by nominating **Four to Five** Officers for the said workshop. A readymade copy of letter for nomination is enclosed herewith for your comfort. You have just to fill up the information of nominated candidates and **mail** it to Extension Education Institute, Anand.

**Facilities and expenditure:**

**(1) For the participants from Govt. Development Departments / Line Departments :**

- Free Lodging and Boarding facilities will be provided by Extension Education Institute, Anand.
- Actual to and fro travel fare will be reimbursed as per entitlement of the official by Extension Education Institute, Anand from respective head quarter of participants to Anand and vice versa on presentation of tickets. For this, participants are required to bring with them the certificate of no claim or no TA advance is drawn from their Department / Office. **In case of non-availability of normal reservation, the reimbursement of Tatkal reservation charge will be allowed to the participants. Traveling expenses through own vehicle is not allowed.** However, he has to claim DA from their own Department / Office.

**(2) For the participants from SAUs/ KVKs / ICAR Institutes :**

- Only free Lodging and Boarding facilities will be provided by Extension Education Institute, Anand.
- TA / DA or any other expenses will not be given to the participants by Extension Education Institute. This expenditure is to be borne by their own Department / Office

We are sure; you will find this programme immensely useful and nominate your officer(s) to participate in this course.

Thanking you and looking forward for a positive and favorable response. You may also contact **Dr. B.D. Patel, Course Director on 09725003882.**

**COURSE DIRECTOR**

Date : / /2018

To,  
The Director,  
Extension Education Institute,  
Anand Agricultural University Campus,  
Anand-388 110 (Gujarat).

**Sub:** Nomination for the Workshop on “ICT Applications and Use of M-Kisan Portals In Agriculture & Allied Fields” from 16-07-18 to 21-07-18 (One week) at EEI, Anand (Gujarat)

**Performa for deputing participants at EEI, Anand.**

Sr. No.	Name of the Officer with designation	Full Office Correspondence Address	Telephone/Fax/Mobile number of Office/ Residence of the participants
1.			
2.			
3.			
4.			
5.			

**Signature of the Head of the Deptt./Institute  
(with full Address, Phone & Fax Number)**